**Policy on Collaborative Projects**

Make It Sustainable is keen to increase the amount of collaborative work undertaken and resources won, towards increasing our arts and social impact, and our environmental and economic sustainability, and raising awareness of environmental issues. It is therefore useful to lay out a policy on how we see partnerships developing in The Old Print Works and the principles that underlie such collaborations, giving clarity of expectations to all parties.

We operate to a significant extent on a platform model, where a large proportion of our charitable aims we anticipate being fulfilled by partnerships and where often we may not be the lead partner. We therefore see trust, clarity and openness of paramount importance in the relationships we have with partners.

**Sharing costs**Projects with a clear public benefit that contribute to our charitable objects are welcomed and will be considered for reduced cost or free use of spaces. It is usually expected that where grant funding is received for a project or income received at an event, either a contribution will be made for space hire (at a reduced rate), or the space will be left in an improved state. There may be exceptions to this by prior arrangement and some other clear beneficial legacy for The Old Print Works from the project would be expected.

**Sharing information**We consider the full sharing of information and methodology to be beneficial to any partnership project. Any funding applications should be agreed by MIS prior to submission if the project is specific to The Old Print Works. We would favour an open book approach to project finances, and would expect to be party to any data collection, monitoring and evaluation carried out, so that lessons can be learned. MIS may be able to assist with systems for data collection. If confidential/sensitive data is involved MIS will undertake not to use/share the information without the permission of the lead partner. MIS will share likewise if we are leading on a project and others are involved as formal delivery partners.

**Sharing credit**It’s great to show collaboration and partnership in action. Recognition of support/involvement of all partners should be given on publicity materials and through social media and other channels.

An example of this type of collaboration was the project with MAK! In 2016. Czech architects made an improvement to our space (by building two bars) and ran a short film festival with us that reached out to the public and brought a new audience into our space.

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